

**Hastings Public Schools**

**Accepted Method of Payment - \*We no longer accept checks for tuition payments**

**Kids' Campus/Camp Horizons**

**Visa/MC Charge Authorization**

**Ongoing Charge:**

I authorize you to charge Kids' Campus/Camp Horizons tuition to my credit card **every** month beginning with the month of \_\_\_\_\_.

**Charge my credit card for the full amount on the 1st of every month.**

**On-Line Payments:**

Payments may be made on line after the initial payment. We will need an email address to get this set up.

I will make payments on-line

**Discontinue Charge:**

I want to **discontinue** charging Kids' Campus/Camp Horizons tuition to my credit card account effective the month of \_\_\_\_\_.

*Authorization must be received by the tuition deadlines - see attached.*

Charges to your credit card will be made within 3-5 days of the tuition deadlines.

Date submitted: \_\_\_\_\_

Child(ren)s Name(s): \_\_\_\_\_ Site(s): \_\_\_\_\_

Charge Account Number: \_\_\_\_\_

Visa     Master Card    Expiration Date: \_\_\_\_\_ \*\*

Name as it appears on the card (**please print**): \_\_\_\_\_

Signature as it appears on the card: \_\_\_\_\_

Your home address as it appears on credit card statement: \_\_\_\_\_

**\*\* We will need a new "Credit Card Authorization" before the expiration date in order to continue charging tuition.**

**Credit card 'denial' policy:** If a credit card charge is 'denied' (meaning the bank refuses to accept the charge), we will mail or email you a "Denial Notice". You will be asked to pay the denied tuition with cash or check. *(If your credit card charges are denied twice, you will not be allowed to continue charging your tuition.)*

**E-mail Address:** \_\_\_\_\_ *Please email my bill & credit card receipt*

**Yes**     **No**

**Office staff complete and return copy to family:**

Your credit card authorization was received on: \_\_\_\_\_

The monthly tuition amount will be charged to your card within 3-5 days of the 1<sup>st</sup> of the month.

Staff signature: \_\_\_\_\_ Date: \_\_\_\_\_