



# Welcome to Tilden Community Preschool!



Hello Preschool Families!

We are looking forward to working with you and your child in the upcoming 2020-21 school year! **Please read the following important information.**

- ✓ **Forms/Immunizations must be turned in PRIOR to the start of school.** State mandate requires immunization forms to be complete and turned in before your child starts school each year. Forms are located on our website. They can be emailed, dropped off, or mailed to 310 River St.. Forms to turn in include:
  - Authorized Pick-Up  
(Please provide this information on the form and online in your child's account)
  - Emergency Information Form
  - Immunizations (Copy from doctor or through a portal such as My Chart)
  - Walking Permission Slip
- ✓ **Authorized Pick-Up Permission Form** must be filled out or added to your account on the Hastings Community Education website. We will **NOT** send your child with someone who is not on this list unless permission is communicated with us prior to the pick-up. This can be done through an email, phone call or note.
- ✓ **Our daily classroom schedule** will be adjusted to reflect the implementation of *Covid-19 Safety Protocol*. Classes will still include large group activities with stories, games, table work, art activities, music and movement, and a free choice time when children can play. Active play is in the gym or outdoors.
- ✓ **Please notify** your child's teacher if your child will be absent from school. *Covid-19 protocol will be implemented as needed. More information on the Covid-19 Safety Protocol Document.*
- ✓ **Please do not send your child to school** if a fever is present or your child has vomited within 24 hours of coming to school. If they are on medication for an infection or illness, please check with your doctor about when it is safe to bring them near other children. *Covid-19 protocol will be implemented as needed. More information on the Covid-19 Safety Protocol Document.*
- ✓ **If your child becomes sick at school, you or your emergency contact will be notified immediately to pick-up your child.** Be sure that the person you list as an emergency contact is someone who can actually come to school if you are not able to do so. *Covid-19 protocol will be implemented as needed. More information on the Covid-19 Safety Protocol Document.*
- ✓ **Parent Teacher Conferences** will be held once in the fall and once in the spring.
- ✓ **Tuition Assistance** is available to all families who qualify. There is a limited amount of scholarship dollars available. If this is a need, please request a fee assistance form from Angie McGinnis by email or phone.
- ✓ **Tuition Payments –Due the 1<sup>st</sup> of each month September-May**
  - Three ways to complete your payment:**
    1. MasterCard and Visa card payments can be accepted by phone at 651-480-7670
    2. Online at [www.hastingscommunityed.com](http://www.hastingscommunityed.com)
    3. Make payments in the office or mail them to Tilden Community Center
    4. Please read our Early Childhood Handbook for specific information regarding late payments.
- ✓ **School Supplies:** Backpack, wide-lined notebook, 1 folder, 1 Clorox Wipe and 1 box of Kleenex. Please put your child's name on these items.
- ✓ **Label items** with your child's name on it, such as jackets, hats, mittens boots, etc. to help at dismissal and to avoid lost items.

- ✓ **School closings** are announced on Hastings Public School website, KDWA radio (1460 AM). *When the school district cancels classes due to weather, our classes are canceled as well.*
- ✓ **Please reference the Early Childhood Handbook** for more detailed information on program policies and procedures located on our website.
- ✓ **Arrival and Dismissal Procedures will be provided in the Covid-19 protocol will be implemented as needed. More information on the Covid-19 Safety Protocol Document.**
- ✓ **If you have general programing needs or questions**, you can reach your child's teacher by calling 480-7670 or by email. You can also contact Angie McGinnis at 651-480-7678 or [amcginnis@hastings.k12.mn.us](mailto:amcginnis@hastings.k12.mn.us) .

Our program provides learning experiences that foster growth in all areas of development including cognitive, social/emotional, speech/language, fine and gross motor. We value development of the whole child! On behalf of the entire staff at Tilden Community Preschool, welcome to the 2020-21 school year! We look forward to a great year of learning with you and your child!

Sincerely,

Angie McGinnis  
Early Childhood Coordinator  
651-480-7678  
[amcginnis@hastings.k12.mn.us](mailto:amcginnis@hastings.k12.mn.us)